



# Employment Opportunity

Kamloops | Cache Creek | Ashcroft | Merritt | Surrounding Areas



**Looking for work? Cantex has opportunities for you!**



## Job Posting - Quality Control Coordinator



**Shift:** Typical shift is 14 days on and 7 days off (may vary based on project requirements).  
**Overtime:** 2hr OT, 10hr ST over a workday or anything over 40hrs in a workweek (Sunday – Saturday).

**Compensation:** \$80,000 to \$100,000 annually depending on experience

**Travel:** Travel incentive or LOA may be included depending on the principal residence

**Orientation:** Online orientation and site orientation are required to work on the site. Successful candidates must provide Void cheque/direct deposit form, Copy of Driver's Abstract, Copy of Driver's License, and all certifications and training records.

### About Cantex Mining Services

Cantex Mining Services is a leading civil and mining construction company, proudly 100% Indigenous-owned and headquartered in British Columbia. We are a subsidiary of K'en T'em Limited Partnership, whose limited partners are the eight Participating Bands of the Citxw Nlaka'pamux Assembly: Ashcroft Indian Band, Boston Bar First Nation, Coldwater Indian Band, Cook's Ferry Indian Band, Nicomen Indian Band, Nooaitch Indian Band, Shackan Indian Band, and Siska Indian Band.

Cantex is recognized for its unwavering commitment to quality, safety, and operational excellence. Our experienced management team, skilled professionals, and fully trained workforce are dedicated to delivering high-performance projects on time and on budget. We take pride in executing well-managed operations with a focus on safety, reliability, and outstanding workmanship.

As an Indigenous-owned enterprise, Cantex is deeply committed to advancing economic development and creating meaningful opportunities within our communities. We believe in building a strong future by fostering long-term prosperity and sustainable growth for the generations to come.

### Job Summary:

Cantex Mining Services is seeking an experienced Quality Coordinator for an earthworks / heavy civil operation around Logan Lake, BC. Experience on construction sites is preferred. This role is key in supporting senior project staff (Project Managers, Superintendents, etc.) in the coordination, reporting, and Quality functions of a project. Safety is our number one priority from management to supervision and our culture is focused on teamwork and completing the mission safely.

### Key Responsibilities:

- Follow all Safety Practices and Standards.
- Ensure implementation of the Project Specific Quality Plan (PSQP) on project site by all project stakeholders.
- Support the management of multiple concurrent work packages prioritize tasks and maintain accurate documentation.
- Develop and ensure the implementation and regular updating of the Inspection and Test Plan(s) (ITP).
- Provide guidance to construction supervision and crafts regarding the project specific quality process and to ensure the requirements of the ITP are met. Research and answer questions of a technical nature in the interpretation of construction codes and standards.
- Report and document Non-Conformances when they occur. Assist in ensuring rework is tracked.
- Perform inspections and testing as per the ITP. Organize and maintain verification documentation.
- Coordinate with third party testing agencies where required. Review and approve all third party test results for compliance with project requirements
- Coordinate system turnover activities with project teams and assist in assembling turnover.
- Verify project requirements are specified to vendors and contractor documentation submittals.
- Assist in managing and tracking the implementation of the Deficiency Management Process (i.e. initiating Field Surveillance Reports (FSR), Corrective Action Report (CAR), and Non-Conformance Reports (NCR).
- Updates project and contract documents (drawings and specifications) as directed by the project team.
- Preparation of project turnover materials including assembly of all documents and the organization and presentation of the materials.
- Reviews documents and drawings for necessary data, enters appropriate data into the corresponding document tracking system, and checks records for accuracy and completion.

### Please Note:

**This is not a camp provided site. Employees are required to be from the region & find their own accommodations for this local hire project.**



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## Job Posting - Quality Control Coordinator

### Qualifications:

- Minimum High School Diploma; Journeyman Trade Certification or Degree in Engineering or a related field is preferred
- 2-3 years experience in a Project Quality Coordinator role or similar
- Strong written and verbal communication skills.
- Superior computer skills and technical writing.
- Ability to manage multiple priorities and work under pressure.
- Ability to work in a team environment.
- Ability to solve problems based on clearly defined procedures.
- Experience with Microsoft Office (Outlook, PowerPoint, Excel, Word, Access, Project)
- Must be physically fit and able to lift up to 50 lbs.
- Must hold and maintain a valid Class 5 Drivers License.
- Show up to work on time, follow instruction, and work as a team.
- Must successfully pass a Pre-employment drug and alcohol test, criminal record check and driving abstract.

### Documentation:

All successful candidates must provide the following prior to confirmation of start date:

- Void cheque/direct deposit form
- Copy of Driver's Abstract
- Copy of Driver's License

### To Apply:

Please submit your resume and a cover letter detailing your relevant experience to **[HR@cantexminingservices.ca](mailto:HR@cantexminingservices.ca)**. We look forward to welcoming a new team member who is ready to contribute to our team and help Cantex achieve continued success.

**Cantex Mining Services is an equal opportunity employer.**

Cantex Mining Services is an equal-opportunity employer. We encourage applicants from diverse backgrounds and are committed to building a respectful and inclusive workplace that reflects the community we serve. This position is open to all candidates who meet the qualifications. In alignment with Section 42 of the BC Human Rights Code; A hiring preference will apply for qualified candidates of Canadian Indigenous ancestry, with a priority for qualified *nle?kepmx* candidates.

We thank all applicants for their interest; however, only applicants selected for an interview will be contacted.

Your application to this posting is deemed to be your consent to the collection, use and necessary disclosure of personal information for the purposes of recruitment. Cantex Mining Services respects the privacy of all applicants and the confidentiality of personal information.